

**Executive Headteacher**  
Mrs K Tomlinson

**Assistant Headteachers**  
Miss G Mason - Head of EYFS & KS1  
Mr A Houghton - Head of KS2



# Shevington Vale Primary School

[www.shevingtonvale.org.uk](http://www.shevingtonvale.org.uk)

Runshaw Avenue  
Appley Bridge  
Wigan, WN6 9JP  
**(01257) 253559**

16<sup>th</sup> May 2017

Dear Families,

The Governing Body and I are writing to you to ask for your support in the following few months leading up to the completion of our building works here at Shevington Vale.

Everyone at school is very positive about the proposed changes, however, there is a great deal of preparation work that needs to happen by all staff to ensure that learning and lessons continue in a planned and calm manner.

Under normal circumstances, with a project of this size and scale the school would be allowed to close for a block of time to allow the building work to take place. In order to avoid such a situation we have planned to attach days to the start and end of holidays.

The Local Authority has granted four (4) extra closure days to allow us to safely prepare the school for the children. This only happens in exceptional circumstances. Our situation in Shevington falls into this category. The following days have been allocated:-

- Friday 26<sup>th</sup> May 2017
- Friday 21<sup>st</sup> July 2017
- Monday 4<sup>th</sup> September (already aware of) and Tuesday 5<sup>th</sup> September 2017
- Friday 20<sup>th</sup> October 2017

Our refurbishment is slightly more complicated due to the building works being in phases to allow the school to operate as normal for the remaining time. These days are essential to allow the staff to move furniture, teaching resources and more importantly to plan and trial emergency evacuation procedures without the children present.

We have not taken this decision lightly but we know that it is necessary. Ideally we would have advised you of these dates sooner, however we have only just been given the deadlines by the contractors.

The staff will set work for the children to complete and return to school – this work will come home with the children but will also be uploaded to our website.

It may be possible if families have real difficulties with childcare to ask our PE coach, Mark to provide a limited number of places in a holiday club on the above dates at a cost of £10 per day. Please advise the school office if you are interested in this.

We are very aware of the challenges that you face and as always will appreciate your support. This is a time of change for all our children but is a real opportunity to extend and modernise Shevington Vale that would never have been possible otherwise.

Should any of these days be found to be unnecessary we shall let you know immediately.

Yours sincerely,

Mrs K Tomlinson  
Interim Executive Headteacher

Mr G Hurst  
Chair of Governors